

**CHANGE CATALOG  
REQUIREMENTS REQUEST  
SAMFORD UNIVERSITY**

Expected Grad Term: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print) (Last) (First) (Middle)

Banner SUI d No.: 9 \_\_\_\_\_ SU Email: \_\_\_\_\_@samford.edu SU Box: 29 \_\_\_\_\_

**Academic Policies and Regulations:** If the university changes requirements for graduation after the entry of a student into a program, and if those changes better meet the goals of the student, the student may petition the dean of the appropriate school to be allowed to qualify for graduation by meeting the newer requirements. If approved, the student will meet all requirements for graduation set forth in the later catalog. **In no case may a student qualify for graduation by meeting various requirements set forth in two different catalogs. Transfer students are required to earn at least 50 percent of the credit for a first undergraduate degree in each degree program from Samford.**

An explanation of the student's reason for this petition is **REQUIRED** in order for consideration to be given in approving this request. The back of this form may be used to write this explanation.

I petition to change **FROM:** Current Degree Catalog: \_\_\_\_\_  
(Year - i.e., 2011-2012)

and change **TO:** New Degree Catalog: \_\_\_\_\_  
(Year - i.e., 2013-2014)

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Head's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean of Student's School or College Signature

\_\_\_\_\_  
Date

*\*Please bring the completed form to the Office of the Registrar located in Samford Hall, Room 214 for consideration of approval by the Registrar.*

\_\_\_\_\_  
Registrar's Approval\*

\_\_\_\_\_  
Date

Student Notified of Approval: \_\_\_\_\_  
Date

(Continued on back of sheet)

